

## Behaviour Policy

The Green Room School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The 'School Standards and Framework Act 1998', 'DfES Guidance for Behaviour and Attendance' and 'Every Child Matters' - amongst other Acts, Policies and Documents - have been considered during this policy's development. Alongside this, the views, opinions and experiences of every staff member have been considered during this policy's development.

Date Created	Date 1st Review Due	Date Reviewed	Version	Next Review Due
March 2014	March 2015	April 2015	2	April 2016
		October 2016	3	October 2017
		October 2017	4	October 2018
		October 2018	5	October 2019

## Overall Expectations

It should be noted that the behavioural expectations of each pupil constantly evolve. It is the expectation of The Green Room that every pupil behave in a manner dictated first and foremost by acceptance. Acceptance of fellow pupils, acceptance of all staff and acceptance of the reality of their current academic, social and emotional situation. The Green Room acknowledges that something has gone wrong as far as mainstream schooling is concerned, with every pupil. The pupils' acceptance of that fact is paramount to their understanding of the behaviour expected at The Green Room. Behaviour is built around the fact that every pupil who attends The Green Room has an unshakable desire to be there.

If a pupil wants to be at either The Green Room School then their behaviour has to be exemplary. The Green Room advocates a simple set of pupil-drafted guidelines. They are as follows:

1. Consider the feelings of others
2. Help staff and other pupils
3. Do not gossip
4. Engage with everything
5. Study
6. Ask for help
7. Take compliments and criticism on board
8. Talk about problems with staff
9. Be honest
10. Be on time
11. Be calm - no verbal / physical aggression
12. Say hello, please, thank you and sorry
13. Accept mistakes - look for opportunities
14. Access Level Best
15. Think about your future

The Green Room does not look at pupils behaviour in terms of 'good' and 'bad'. Rather, there is the expectation that every pupil will interact with others in an accepting and caring manner, and a sequence of events which would commonly be labelled 'bad behaviour' is in fact an opportunity for growth and further understanding of that pupils' world, beliefs and morales.

The expectation that every pupil will interact with others in an accepting and caring manner is the environment in which social development, academic success and the betterment of the school as a whole, can flourish and every member of staff will do all they can to encourage that expectation. If a pupil's behaviour is affecting another pupil in a negative manner, that is simply unacceptable.

## Expectations of Pupils (Outside of the pupil-drafted guidelines)

- 100% attendance.
- Approach every school day with a positive attitude.
- Never display violent or threatening behaviour.
- Never discuss illegal activities, unless supervised and in a therapeutic or educational environment.
- Take pride in your appearance and character.
- Consider - always, the feelings of others.

## Expectations of Staff

- Do the right thing.
- Never let a pupil down.
- To never use inappropriate language in the presence of pupils.
- Always be polite to pupils.
- Enforce the pupil-drafted guidelines.
- Resolve areas of dispute or pupil misunderstanding.
- Never leave pupils unattended.
- Recognise pupil achievement and ambition, of any type, and administer appropriate praise.

## Attire / Appearance

The Green Room makes a clear statement on the types of clothing which are unacceptable in school under any circumstances. This includes items which:

- Could potentially encourage factions\* (eg football colours).
- Could cause offence (eg anti-religious or political slogans).
- Could cause health and safety difficulties such as loose fit clothing, dangling earrings.
- Are of flammable materials which may be a danger in certain cases.
- Could cause damage to floors.
- Carry advertising, in particular for alcohol or tobacco.
- Could be used to inflict damage on other pupils or could be used by others to do so.
- Are overly revealing or inappropriate

In general, the guidance should be that clothing is unacceptable if it could disrupt the normal operation of the school or cause damage, injury or offence.

Immediate response to changes in fashion may require staff to apply their judgement to ensure appearances are acceptable and reasonable.

## Expectations of Parents, Carers and Families

- To collaborate, in a domestic sense, with the beliefs and morales that The Green Room is instilling in their child.
- To always be open to the lines of dialogue needed to maximise an understanding of

good behaviour.

- To respond immediately to situations where behaviour can be enforced at home.

## Rewards

Rather than 'merit' or 'credit' systems, The Green Room believes in tangible rewards based around the pupil's personal interests and positive relationships. Staff come together each week as well as passing on updates throughout the day and thus, a clear picture of every pupil's behaviour is constantly developing and continually discussed.

Merits, for instance, can be a source of bullying as well as jealousy and hold limited relevance to the real world. Positive contributions to the school and the school day are always praised. Opportunities and praise are the outcome of effort, good behaviour and good attendance and all of these things are rewarded with attention, à la the 'nurtured hearts' approach. Good behaviour is acknowledged publicly, pupils are frequently asked to 'tell me one good thing that you did today' with an aim to developing a sense of pride (as well as awareness) in all pupils. Good and positive behaviour is rewarded with attention it is not simply belittled with a 'gold star'.

## Reporting

All behaviour incidents are recorded in Arbour. During the weekly meeting all incidents are reviewed, any patterns are identified and actions are taken. On a Monthly basis an exclusions and isolation report is compiled and reviewed.

## Leaving the premises without permission

Leaving the premises without permission is a serious breach of School rules and has the potential to put the pupil in danger. If a pupil does leave the premises the procedure in the Missing Pupils policy will be followed, and Sanctions will be at the discretion of the Head of School, see below for Sanctions and Exclusions and the Discipline and Exclusion policy.

## Sanctions

The Green Room School will always seek to reason before punishing a pupil. Immediate growth and understanding are the after-effects of any incident that The Green Room looks to achieve, not punishment for punishment's sake. We look to offer a solution, not simply to highlight how the pupil has misbehaved.

Serious incidents will be met with sanctions such as isolation or in extreme cases resulting in exclusion. In these serious cases the sanction is recorded in the Records of Sanctions for Serious Misbehaviour

- Reasoning with the pupil
- herapeutic / Behavioural Intervention
- Meeting with parents

If the pupil continues to show an incapability for expected behaviour they no longer have the privilege of attending The Green Room

Any illegal activities will be reported to the Police immediately.

## Exclusions

If a series of incidents, repeated misbehaviour or a serious incident which breaches the pupil drafted guidelines occurs, or behaviour puts the safety of the pupil or other pupils at risk, it is at the Head of School's discretion to temporarily or permanently exclude the pupil. This type of incident is always recorded on an incident report form.

If an incident occurs which justifies a fixed term exclusion the pupil is to be isolated from all other pupils while all the information is gathered and an incident report form is written up. The exclusion is then delivered by the Head of School to the pupil and the parents/carers are informed. N.B if the incident happens at the end of the day, the pupil is kept on the premises until the situation is resolved. ( See also Discipline and Exclusion Policy)

## Trips

Occasionally the pupils' day at The Green Room will include off-site activities. In such cases staff will stress that pupils maintain the behaviour standards expected on-site, but also ensure pupils are made aware of any external behaviour expectations.

## Reasonable Force

Occasionally, but very rarely, staff will be required to use reasonable force to prevent disruptive or potentially threatening situations. All members of The Green Room staff have a legal power to use reasonable force. All staff have been trained in using reasonable force

The term 'reasonable force' covers the broad range of actions that involves a degree of physical contact with pupils. Reasonable in the circumstances' means using no more force than is needed.

Force is usually used either to control or restrain. This can range from guiding a pupil to safety by the arm through to more extreme circumstances such as breaking up a fight or where a student needs to be restrained to prevent violence or injury.

Control means either passive physical contact, such as standing between pupils or blocking a pupil's path, or active physical contact such as leading a pupil by the arm out of a classroom.

Restraint means to hold back physically or to bring a pupil under control. It is typically used in more extreme circumstances, for example when two pupils are fighting and refuse to separate without physical intervention.

The Green Room staff should always try to avoid acting in a way that might cause injury but in extreme cases it may not always be possible to avoid injuring the pupil.

## Who can use reasonable force?

All staff have a legal power to use reasonable force under Section 93, Education and Inspections Act 2006. This applies to any member of staff and any person the Head of School has temporarily put in charge of pupils such as volunteers. All staff have been trained in using reasonable force.

### When can reasonable force be used?

Reasonable force can be used to prevent pupils from hurting themselves or others, from damaging property, or from causing disorder. The decision on whether or not to physically intervene is down to the professional judgement of the staff member concerned and should always depend on the individual circumstances.

The Green Room acknowledges reasonable adjustments need to be made for disabled children and children with special educational needs (SEN).

### Examples of when reasonable force can be used

- remove disruptive children from the classroom where they have refused to follow an instruction to do so;
- prevent a pupil behaving in a way that disrupts a school event or a school trip or visit;
- prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others;
- prevent a pupil from attacking a member of staff or another pupil, or to stop a fight
- prevent a pupil at risk of harming themselves through physical outbursts.

It is not acceptable to use force as a punishment

## Searching pupils without consent

In addition to the general power to use reasonable force, The Head of School and staff can use such force as is reasonable given the circumstances to conduct a search for the following 'prohibited items' (Section 550ZB (5) of the Education Act 1996

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.

Force cannot be used to search for items banned under the school rules.

## Recording and reporting when force has been used.

The school will speak to parents/carers about serious incidents involving the use of force and all incidents are recorded in Arbor.

## Complaints

Where a member of staff has acted within the law - that is, they have used reasonable force in order to prevent injury, damage to property or disorder - this will provide a defence to any criminal prosecution or other civil or public law action.

If a complaint is made the onus is on the person making the complaint to prove his/her allegations are true - not for the member of staff to show they have acted reasonably.

This policy is approved by The Head of The Green Room School

Date \_\_\_\_\_

Head of School \_\_\_\_\_